

Appendices

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No. R./Dev./Project / 62328

Date: June 18, 2018.

NOTIFICATION

The Directors of Institutes
The Deans of Faculties
The Heads of Departments
The Coordinator of Schools/Centres
The Principle of MMV.
BNARAS HINU UNIVERSITY

APPENDIX-1

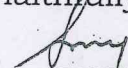
Subject: List of the Vice-Chancellor's nominee in **Selection Committee for various project positions** in different Institutes/Faculties of the University.

Sir/Madam,

The Vice-Chancellor, B.H.U. has been pleased to approve the panel of his nominee in Selection Committee for various project positions in different Institutes/Faculties of the University.

The panel of the Vice-Chancellor's nominees is printed **OVERLEAF** of this notification for your information and necessary action.

Yours faithfully

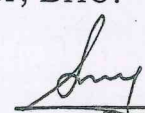

JOINT REGISTRAR (DEV.)

; of date:

No. R./Dev./Project-VC-Nominee/

Copy forwarded to the following for information;

- 1 The Coordinator, Computer Centre, Banaras Hindu University with the request to upload the list cited overleaf in Revised Project Guidelines on the BHU internal Website.
- 2 The Assistant Registrar & Secretary to the Vice-Chancellor, BHU.
- 3 The P. S. to Registrar, BHU.
- 4 The P. S. to Finance Officer, BHU.


JOINT REGISTRAR (DEV.)

Vice-Chancellor's Nominee in Selection Committee for various Project Positions

| Sl. | Institute / Faculty | Sl.no. | Name | Department |
|-----|--|--------|-----------------------------|---|
| 1. | Institute of Agricultural Sciences | 1 | Prof. S.M. Singh | School of Biotechnology, Institute of Science |
| | | 2 | Prof. Sunit Kumar Singh | Molecular Biology Unit, IMS |
| | | 3 | Prof. Kavita Shah | IESD |
| | | 4 | Prof. M.B. Tyagi | Botany Section, MMV |
| 2. | Institute of Medical Sciences | 1 | Prof. Amitabh Krishna | Zoology, Institute of Science |
| | | 2 | Prof. C.P. Srivastava | Entomology & Ag. Zoology, IASc. |
| | | 3 | Prof. J.K. Roy | Zoology, Institute of Science |
| | | 4 | Prof. Parimal Das | Centre for Genetic Disorder, Institute of Science |
| 3. | Institute of Environment & Sustainable Development | 1 | Prof. D. Dash | Biochemistry, IMS |
| | | 2 | Prof. H.K. Jaiswal | Genetics & Plant Breeding, IASc. |
| | | 3 | Prof. Avijit Sen | Agronomy, IASc. |
| | | 4 | Prof. Archana Charkaborty | Home Science, MMV |
| 4. | Institute of Science | 1 | Prof. J.P. Srivastava | Plant Physiology, IASc |
| | | 2 | Prof. A.S. Raghubanshi | IESD |
| | | 3 | Prof. Gopal Nath | Microbiology, IMS |
| | | 4 | Dr. Kalpana | Mathematics Section, MMV |
| 5. | Institute of Management Studies | 1 | Prof. A.R. Tripathi | Faculty of Commerce |
| | | 2 | Prof. D.K. Srivastava | Faculty of Law |
| | | 3 | Prof. Rakesh Raman | Economics, F/o Social Science |
| | | 4 | Prof. K.K. Singh | Statistics, Institute of Science |
| 6. | Faculty of Arts | 1 | Prof. Rita Singh | Sociology, MMV |
| | | 2 | Prof. Priyankar Upadhyay | Malaviya Centre for Peace Research |
| | | 3 | Prof. R.K. Murli | F/o Law |
| | | 4 | Prof. Rakesh Pandey | Psychology, F/o Social Sciences |
| 7. | Faculty of Commerce | 1 | Prof. H.P. Mathur | Institute of Management Studies |
| | | 2 | Prof. S.K. Upadhyay | Statistics, Institute of Science |
| | | 3 | Prof. Anjali Bajpai | F/o Education |
| | | 4 | Prof. Arun Kumar Singh | Geography Section, MMV |
| 8. | Faculty of Education | 1 | Prof. V.K. Kumra | Geography, Institute of Science |
| | | 2 | Prof. Ali Mehdi | Faculty of Law |
| | | 3 | Prof. H.L. Prajapati | Visual Arts |
| | | 4 | Prof. Ramesh Chand | Mycology & Plant Pathology, IASc. |
| 9. | Faculty of Law | 1 | Prof. Sanjay Srivastava | Political Science, F/o Social Science |
| | | 2 | Prof. Saroj Verma | Psychology, F/o Social Science |
| | | 3 | Prof. Sohan Ram Yadav | Sociology, F/o Social Science |
| | | 4 | Prof. R.K. Mall | IESD |
| 10. | Faculty of Performing Arts | 1 | Prof. M.L. Gupta | Plastic Arts, Visual Arts |
| | | 2 | Prof. Madhoolika Agrawal | Botany, Institute of Science |
| | | 3 | Prof. Anjoo Sharan Upadhyay | Political Science, F/o Social Science |
| | | 4 | Prof. Meenakshi Singh | Chemistry Section, MMV |

| | | | | |
|-----|----------------------------|---|---------------------------|---|
| 11. | Faculty of Social Sciences | 1 | Prof. Awadhesh Pradhan | Hindi, F/o Arts |
| | | 2 | Prof. Jyotsana Srivastava | Philosophy, MMV |
| | | 3 | Prof. U.C. Dubey | Philosophy & Religion, F/o Arts |
| | | 4 | Prof. Usha Kiran Rai | Institute of Management Studies |
| 12. | Faculty of Visual Arts | 1 | Prof. Sangeeta Pandit | Vocal Music, F/o Performing Arts |
| | | 2 | Prof. Deepa Rani Saxena | Education, MMV |
| | | 3 | Prof. Rajesh Shah | Instrumental Music, F/o Performing Arts |
| 13 | Mahila Mahavidyalay | 1 | Prof. Sanjay Kumar | Physics, Institute of Science |
| | | 2 | Prof. P.V. Rajeev | Institute of Management Studies |
| | | 3 | Prof. D.P. Mohanty | Faculty of Visual Arts |
| | | 4 | Prof. Binda Pranjape | History, Social Science |
| 14 | SVDV | 1 | Prof. V.R. Dubey | Sanskrit, MMV |
| | | 2 | Prof. Uma Gupta | Siddhant Darshan, F/o Ayurveda, IMS |
| | | 3 | Prof. R.N. Bhatt | Linguistics, F/o Arts |



No. R./Dev./Project./ 58547

Date: April 18, 2018.

NOTIFICATION

The Directors of Institutes
The Deans of Faculties
The Heads of Departments
The Coordinator of Schools/Centres
The Principle of MMV.

BANARAS HINDU UNIVERSITY

APPENDIX - 2

Subject: List of the Vice-Chancellor's nominees for constitution of Project Purchase Committee related to the purchases confined to 'Limited Tender' & Open Tender'.

Sir/Madam,

The Vice-Chancellor, B.H.U. has been pleased to approve the panel of his Nominees for constitution of Project Purchase Committee related to the purchases confined to 'Limited Tender' & 'Open Tender'.

The panel of the Vice-Chancellor's nominees is printed **OVERLEAF** of this notification for your information and necessary action.

Yours faithfully

JOINT REGISTRAR (DEV)
; of date:

No. R./Dev./Project-VC-Nominee/

Copy forwarded to the following for information;

- 1 The Coordinator, Computer Centre, Banaras Hindu University with the request to upload the list cited overleaf in Revised Project Guidelines on the BHU internal Website.
- 3 The Assistant Registrar & Secretary to the Vice-Chancellor, BHU.
- 3 The P. S. to Registrar, BHU.
- 4 The P. S. to Finance Officer, BHU.

JOINT REGISTRAR (DEV)
; of date:

ice-Chancellor's Nominee for Project Purchase Committee Related to Limited Tender / Open Tender

| Sl. | Institute / Faculty | Sl.no. | Name | Department |
|-----|--|--------|--------------------------|--|
| 1. | Institute of Agricultural Sciences | 1 | Prof. J.P. Srivastava | Plant Physiology, IASc. |
| | | 2 | Prof. G.C. Mishra | Farm Engineering, IASc. |
| | | 3 | Prof. H.K. Jaiswal | Genetics & Plant Breeding, IASc. |
| 2. | Institute of Medical Sciences | 1 | Prof. Gopal Nath | Microbiology, IMS |
| | | 2 | Prof. D. Dash | Biochemistry, IMS |
| | | 3 | Prof. S.K. Gupta | Surgery, IMS |
| 3. | Institute of Environment & Sustainable Development | 1 | Prof. A.S. Raghubanshi | IESD |
| | | 2 | Prof. R.K. Mall | IESD |
| | | 3 | Prof. G.S. Singh | IESD |
| 4. | Institute of Science | 1 | Prof. V.K. Kumra | Geography, ISc. |
| | | 2 | Prof. J.K. Roy | Zoology, I.Sc. |
| | | 3 | Prof. S.M. Singh | Biotechnology, ISc. |
| 5. | Institute of Management Studies | 1 | Prof. H.C. Choudhary | Management, IMG.Sc. |
| | | 2 | Prof. H.P. Mathur | Management, IMG.Sc. |
| | | 3 | Prof. P.S. Tiwari | Management, IMG.Sc. |
| 6. | Faculty of Arts | 1 | Prof. M.S. Pandey | English, F/o Arts |
| | | 2 | Prof. Aditi Jha | Foreign Language, F/o Arts |
| | | 3 | Prof. Sachidanand Mishra | Philosophy, F/o Arts |
| 7. | Faculty of Commerce | 1 | Prof. A.R. Tripathi | F/o Commerce |
| | | 2 | Prof. J.P. Singh | F/o Commerce |
| | | 3 | Prof. V.S. Sundaram | F/o Commerce |
| 8. | Faculty of Education | 1 | Prof. Seema Singh | F/o Education |
| | | 2 | Prof. Anjali Bajpai | F/o Education |
| | | 3 | Prof. S.K. Swain | F/o Education |
| 9. | Faculty of Law | 1 | Prof. Ali Mehdi | F/o Law |
| | | 2 | Prof. D.K. Sharma | F/o Law |
| | | 3 | Prof. R.K. Murli | F/o Law |
| 10. | Faculty of Performing Arts | 1 | Prof. Shashi Kumar | Vocal Music, F/o Performing Arts |
| | | 2 | Prof. Sangeeta Pandit | Vocal Music, F/o Performing Arts |
| | | 3 | Prof. Rajesh Shah | Instrumental Music, F/o Performing Arts |
| 11. | Faculty of Social Sciences | 1 | Prof. A.K. Kaul | Sociology, F/o Social Sciences |
| | | 2 | Prof. Rakesh Pandey | Psychology, F/o Social Sciences |
| | | 3 | Prof. Nidhi Sharma | Economics, F/o Social Sciences |
| 12. | Faculty of Visual Arts | 1 | Prof. H.L. Prajapati | Applied Arts, F/o Visual Arts |
| | | 2 | Prof. M.L. Gupta | Plastic Arts, F/o Visual Arts |
| | | 3 | Prof. Anjan Chakravarty | History of Visual Arts & Design, F/o Visual Arts |
| 13 | Mahila Mahavidyalay | 1 | Dr. Meena Lal | AIHC & Archaeology Section, MMV |
| | | 2 | Dr. Kalpana | Mathematics Section, MMV |
| | | 3 | Dr. Arun Kumar Singh | Geography Section, MMV |

[Handwritten Signature]
.../11/18

Dated: 04/06/2016

NOTIFICATION

APPENDIX-3

In pursuance of Office Memorandum No. 39020/01/2013-Estt(B)-Part dated 29th December, 2015 (copy enclosed) issued by DoPT, Public Grievances and Pensions, Ministry of Personnel, GOI adopted by Executive Council vide ECR No. 344 dated January 9, 2016, it is notified to all concerned that henceforth **no interview** for Non-Executive group 'C' & erstwhile group 'D' (reclassified as Group 'C') posts and for non Gazetted posts of Group 'B' Category and all such equivalent posts, shall be conducted. Accordingly, selection on these posts shall now be made through a process of written test and or skill test (wherever required). The conduct of test for recruitment to Group B, C and erstwhile Group D positions shall be overseen by the Registrar, Banaras Hindu University.

It is further notified that the aforesaid rule / decision will be applicable to all such appointments made for Project / Development / Scheme posts and other schemes as well.


REGISTRAR

No.: AB/CC/No Interview/2016/ 10124

, of dated: 04-06-2016

Copy forwarded for information and necessary actions to :

1. All the Directors of Institutes,
2. All the Deans of Faculties,
3. All the Heads of the Departments,
4. All the the Coordinators of the Centres,
5. All the Principals of the Schools / Colleges,
6. The Joint Registrar & Secretary to the Vice Chancellor,
7. All the Joint / Deputy Registrars,
8. All the Faculty Members of BHU,
9. The Section Officer, NT-I / NT-II / Tech. Unit/ School Board,/NT-Dev./Coord. Cell,
Banaras Hindu University.


REGISTRAR
4/6/2016

Immediate

No, 39020/01/2013-Estt (B)-Part
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi.
Dated the 29th December, 2015

OFFICE MEMORANDUM

Subject:- Discontinuation of Interview at Junior Level Posts in the Government of India- recommendation of Committee of Secretaries.

The undersigned is directed to refer to this Department's D.O. of even number dated 04.09.2015 and subsequent OM's dated 09th October, 2015, 09th November, 2015 on the above subject seeking detailed information on the progress made/action taken in the matter.

2. It is informed that Secretary (Personnel) had convened meetings on 14th December, 2015 and 17th December, 2015 to review the progress of implementation of the "No Interview Requirement Proposal" and to get the updated status on the decision/progress made by the various Ministries/Departments. Keeping in view the queries raised by the representative of various Ministries/Departments the following is once again clarified:-

- (a) The decision to discontinue interview for recruitments is for all Group 'C', Group 'D' (which are now reclassified as Group 'C') Posts and for non-gazetted posts of Group 'B' Category and all such equivalent posts.
- (b) The 'No Interview Requirement' proposal has to be implemented for all the junior level posts in Government of India Ministries/Departments/attached Office/Subordinate Office/Autonomous Bodies/Public Sector Undertakings.
- (c) Instructions issued by the Department of Public Enterprises on 14th December, 2015 vide OM No. DPE-GM to all Administrative Ministries concerned with CPSES under them with advice to dispense with the practice of interview (copy enclosed).
- (d) The timelines set regarding completing the process of the discontinuation of interview by 31.12.2015 has to be adhered to strictly. From 01st January, 2016 there will be no recruitment with interview at the junior level posts as mentioned at 2(a) above, in Government of India Ministries/Departments/attached Office/Subordinate Office/Autonomous Bodies/Public Sector Undertakings. All the advertisement for future vacancies will be without the Interview as part of the recruitment process.

(e) The interviews will be done away even in cases where in the past the selections used to be made purely on the basis of performance in the interview. The Ministries/Departments/Organizations' will consider revising the scheme for selection for such cases.

(f) It is also clarified that as Skill Test or Physical Test is different from Interview, and they may continue. However, these tests will only be of qualifying nature. Assessment will not be done on the basis of marks for such tests.

(g) In case of specific posts where the Ministry/Departments wants to continue undertaking Interview as a process of recruitment, a detailed proposal seeking exemption will have to be sent to the DoPT with the approval of the Minister/Minister In-Charge.

3. All the Central Ministries/Departments are therefore requested to ensure that necessary action in respect of their Ministry/Department/Organizations are completed within the stipulated time. A consolidated report with the details of the decision taken/progress made in this regard should also be furnished to this Department at the earliest and not later than 7th January, 2016. Report so to be furnished with the approval of the Minister/Minister In-Charge shall include the details of the name and number of posts where the interview is discontinued and posts for which the exemption has been sought within the purview of the administrative Ministries/Departments.

4. A soft copy of the consolidated information may also be sent to this Department at sumita.singh@nic.in

MB
29/12/2015
(Manisha Bhatnagar)
Under Secretary to the Government of India
Tel. No. 23093175

Encl: As Above

To

All the Secretaries of the Central Ministries/Departments
As per list attached.



Dated: 6th March, 2017

APPENDIX-4

NOTIFICATION

Sub: Delegation of powers to Financial Advisers to accord exemption
for air travel in airlines other than Air India in individual cases-reg.

The Deputy Secretary to the Government of India, Department of Expenditure, Ministry of Finance, Government of India, New Delhi has communicated the OM No.19024/1/2009-E.IV dated 7th June, 2016 on the subject cited above (copy enclosed for ready reference).

The Vice-Chancellor has been pleased to order that the directives contained in the aforementioned OM No. No.19024/1/2009-E.IV dated 7th June, 2016 be followed by all concerned.

Encl: as above.

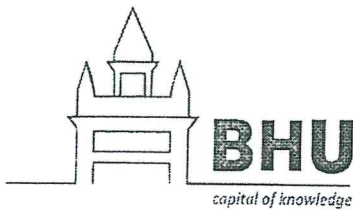
B.S. Vidya Raut 6/3/17
ASSISTANT REGISTRAR
General Administration
R. S. Vidya Raut
06/03/17
; of date: 06/03/2017
07

No.R/GAD/Misc/45/56035

COPY forwarded to the following for information and necessary action:

1. The Directors of Institutes/The Deans of Faculties/The Heads of Departments/Office/Units,
2. The Principal, Mahila Mahavidyalaya,
3. The Principal of College/Schools,
4. The Coordinator/Admin. Warden/Wardens of Hostels,
5. The Professor Incharge, RGSC, Barkachha,
6. The Chief Proctor,
7. The Dean of Students,
8. The Coordinator, Computer Centre, with the request to upload on the internal website.
9. The Joint Registrar & Secty. to Vice-Chancellor,
10. All the Joint Registrar/Dy.Registrar/Asstt.Registrar,
11. The Sr. P.A. to Registrar,
Banaras Hindu University.

B.S. Vidya Raut 6/3/17
ASSISTANT REGISTRAR
General Administration
R. S. Vidya Raut
06/03/17



Varanasi - 221 005, UP, INDIA

T: 91-542-2368903

F: 91-542-2369100

W: www.bhu.ac.in

3

No. 19024/1/2009-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 7th June, 2016.

OFFICE MEMORANDUM

Sub:- Delegation of powers to Financial Advisers to accord exemption for air travel in airlines other than Air India in individual cases-reg.

Reference is invited to Department of Expenditure's O.M. of even number dated 13th July, 2009 which provides that in all cases of air travel, both domestic and international, wherein the Government of India bears the cost of air passage, officials have to travel in Air India only. For cases of air travel by Airlines other than Air India because of operational or other reasons or on account of non-availability, the powers were vested with Ministry of Civil Aviation to accord exemption in individual cases.

2. The matter has been examined in consultation with the Ministry of Civil Aviation. Accordingly, powers are hereby delegated to the Financial Advisors of the Ministries/Departments to accord exemption for air travel, both Domestic and International, by airlines other than Air India. In respect of individual cases of Autonomous Bodies, the Financial Advisors of the concerned Ministry/ Department will accord exemption for Air travel by Airlines other than Air India. The individual cases of Financial Advisers for air travel in airlines other than Air India, will be approved by the administrative Secretary of the concerned Ministry.

3. To regulate the individual claims, guidelines and proforma for seeking relaxation for travel by airlines other than Air India, are enclosed at Annexure -A & B.


07/06/2016
(Nirjala Dev)

Deputy Secretary to the Government of India
Tel.23093276

To
All Financial Advisors (as per list)

Copy to: Secretary, All Ministries/Departments(As per list)

GUIDELINES FOR RELAXATION TO TRAVEL BY AIRLINES OTHER THAN AIR INDIA

1. Request for seeking relaxation is required to be submitted in the Proforma (Annex. B)
2. The request for relaxation must be submitted to Integrated Finance Division at least 7 working days in advance from date of travel.
3. There is no requirement to seek relaxation for those Sectors on which General/blanket relaxation has been accorded by Ministry of Civil Aviation.
4. Those seeking relaxation on ground of Non-Availability of Seats (NAS) must enclose NAS Certificate issued by authorized travel agents or a copy of the sector specific snapshot of Air India website.
5. As per Ministry of Finance, Department of Expenditure OM No. 19024/1/2009-E.IV dated 13th July, 2009 for sectors which are not connected directly by any of the airlines, an employee must travel by Air India upto the nearest hub. Relaxation will be granted for the remaining segment.
6. Relaxation to travel by airlines other than Air India while availing LTC will be granted only in exceptional circumstances. Non availability of AI flight/seats on a particular day/time would not be considered as a valid ground for seeking relaxation.
7. Availability of lower fare is no criteria for seeking relaxation.
8. Those seeking relaxation on the ground of attending meeting at a particular time, must attach meeting notice and approved tour programme.
9. For foreign travel cases, where full or partial grants are received, journey has to be performed on Air India upto the place upto which Air India is available and seek relaxation for the remaining sector. On international routes where Air India has code-share partner, the same must be utilised.
10. For invitees from abroad travelling on Government of India funding, efforts should be made to book them on Air India and Air India code share flights to the extent possible.
11. Non-receipt of approval by the stipulated date does not entitle one to claim relaxation as a matter of right.

1

Annexure-B

PROFORMA FOR RELAXATION TO TRAVEL BY AIRLINES OTHER THAN AIR INDIA

| Sl. No. | Item of Information | Remarks |
|---------|---|---------|
| 1. | Name | |
| 2. | Designation | |
| 3. | Name of the organization/ Division | |
| 4. | Date of visit | |
| 5. | Whether Foreign travel / Domestic travel / LTC | |
| 6. | In case of official visit, copy of approved tour programme. | |
| 7. | Whether entitled for Air travel as per rules If not, copy of approval of competent authority for air travel | |
| 8. | Detailed reasons for seeking permission to travel in airlines other than Air India (Foreign/Domestic): | |
| 9. | Attach print out of communication with official website of Air India and Govt. authorized travel agents viz. Ashok Travels & Tours, Balmer Lawrie & Co. and IRCTC regarding the above reasons or official communication from Air India and these agencies. | |
| 10. | In case of foreign travel, whether full or part journey is proposed through alliance partner of Air India | |
| 11. | Undertaking from the travelling official that in case permission is granted for air journey other than by Air India, he/she will avail the cheapest available ticket in the entitled category among the options of various private airlines operating in that sector. | |

(Signature of the individual travelling)*

(Signature of the Head of the Office)

RECOMMENDATION OF THE ADMINISTRATIVE DIVISION / MINISTRY

*(Signature of Joint Secretary)

*Note: In case the individual travelling is holding the appointment of JS or above in the Ministry, no separate approval of Head of the Organization and approval of the Administrative Division/Ministry is required. In such cases, self-certification by the travelling officer (JS & above) will be sufficient for submitting their proposal for grant of the said permission.

Appendix - 1

आर. एन. चौबे, भा. प्र. से.
R. N. Choubey, I. A. S.



सचिव
भारत सरकार
नागर विमानन मंत्रालय
नई दिल्ली-110 003
SECRETARY
GOVERNMENT OF INDIA
MINISTRY OF CIVIL AVIATION
NEW DELHI-110 003

D.O.No.18011/05/2012-AI

March 7, 2016

Dear Secretary,

As you are aware, the Department of Expenditure (DoE), Ministry of Finance vide their OMs No.F.No.19024/1/2009-E.IV dated 13th July, 2009, 16th September, 2010 and 28th July, 2011, had decided that in all cases of official air travel (both domestic and international) including air travel for the purpose of LTC, where the Government of India bears the cost of air passage, the officials concerned shall travel only by Air India. The DoE had also given mandate to the Ministry of Civil Aviation (MoCA) to grant permission to travel by airlines other than Air India, in case of operational or other reasons or on account of non-availability of Air India flights on any route.

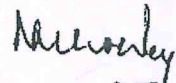
2. Keeping in view the inconvenience faced by the officials in seeking exemption from MoCA, this Ministry had taken up the matter with DoE regarding delegation of powers to the Financial Advisors (FAs) of the Ministries to grant permission to travel by airlines other than Air India. The DoE has now agreed to the said proposal and has asked MoCA to guide the FAs on various aspects of granting exemption in individual cases pertaining to their respective Ministries.

3. You are requested to instruct the FAs in your Ministry to start exercising the power to grant the said permissions w.e.f. 1st April, 2016 in accordance with the instructions contained in the DoE OMs referred to above. I am enclosing a copy each of the three DoE OMs referred to above for the guidance of FAs. Apart from these three basic instructions relating to issue of permission to travel by airlines other than Air India, DoE and DoP&T have issued other related instructions from time to time and the same are available on their respective websites.

4. I look forward to your co-operation for successful implementation of this new arrangement.

Regards,

Yours sincerely,


(R.N. Choubey)

Encl(s): as above.

To:

All Secretaries to the Govt. of India (as per list).

No. AV-18050/1/2017-AI
Government of India
Ministry of Civil Aviation

Rajiv Gandhi Bhawan,
Safdarjung Airport
New Delhi-110003,
Dated: 05.06.2017

OFFICE MEMORANDUM

Subject: Permission to travel by private airlines on the sectors where Air India does not operate its flight.

The undersigned is directed to refer to Department of Expenditure's D.O. letter No.19024/1/2016-E.IV, dated 23rd May, 2017 regarding grant of general/blanket relaxation to travel by private airlines other than Air India in the four sectors i.e. Jaipur-Jodhpur-Jaipur, Jaipur-Udaipur-Jaipur, Jaipur-Bikaner-Jaipur, Mangalore-Bengaluru-Mangalore, which have not been mentioned in the list of sectors on which general/blanket relaxation has been accorded by Ministry of Civil Aviation .

2. The request for general/blanket relaxation for above sectors has been examined in this Ministry. It has been decided that in any sector, where Air India is not operating, the officers are permitted to travel by Airlines other than Air India and no approval for relaxation/ exemption is required for this purpose.

3. This issues with the approval of Secretary (Civil Aviation).

Chandra Kishore Shukla

(Chandra Kishore Shukla)
Under Secretary to Government of India
Tel: 24619282

**Ms Annie G.Mathew,
Joint Secretary (Pers.)
Department of Expenditure
Ministry of Finance,
North Block,
NEW DELHI**

Copy to: All Secretaries, Govt. of India
All Financial Advisors, Govt. of India

Annexure-II

| Sl. No. | Sectors |
|---------|--------------------------------------|
| 01 | Ahmedabad – Pune- Ahmedabad |
| 02 | Ahmedabad- Jaipur- Ahmedabad |
| 03 | Ahmedabad- Indore- Ahmedabad |
| 04 | Bangalore-Coimbatore- Bangalore |
| 05 | Bangalore- Vishakhapatnam –Bangalore |
| 06 | Chennai-Coimbatore- Chennai |
| 07 | Chennai-Tuticorin-Chennai |
| 08 | Chandigarh- Srinagar-Chandigarh |
| 09 | Guwahati - Dibrugarh- Guwahati |
| 10 | Guwahati –Bagdogra- Guwahati |
| 11 | Hyderabad-Bhubaneswar- Hyderabad |
| 12 | Hyderabad- Bhopal- Hyderabad |
| 13 | Hyderabad-Cochin- Hyderabad |
| 14 | Hyderabad-Coimbatore- Hyderabad |
| 15 | Hyderabad-Nagpur- Hyderabad |
| 16 | Hyderabad- Rajamundry- Hyderabad |
| 17 | Hyderabad- Raipur- Hyderabad |
| 18 | Hubli- Bangalore- Hubli |
| 19 | Jaipur-Jammu- Jaipur |
| 20 | Jaipur-Hyderabad-Jaipur |
| 21 | Kolkata- Raipur- Kolkata |
| 22 | Kolkata-Visakhapatnam-Kolkata |
| 23 | Lucknow- Patna- Lucknow |
| 24 | Lucknow-Kolkata-Lucknow |
| 25 | Mumbai- Bhuj- Mumbai |
| 26 | Mumbai-Diu- Mumbai |
| 27 | Mumbai-Nanded- Mumbai |
| 28 | Mumbai-Porbandar- Mumbai |
| 29 | Mumbai- Jabalpur- Mumbai |
| 30 | Mumbai-Pune- Mumbai |
| 31 | Mumbai – Vadodara- Mumbai |
| 32 | Nagpur-Kolkata- Nagpur |
| 33 | Nagpur-Hyderabad- Nagpur |
| 34 | Nagpur-Pune- Nagpur |
| 35 | Nagpur-Bangalore- Nagpur |
| 36 | Nagpur-Indore- Nagpur |
| 37 | Varanasi-Kolkata-Varanasi |

Annexure –III

| S.No. | Sectors |
|-------|---------------------------------|
| 1 | Agartala-Guwahati-Agartala |
| 2 | Amritsar-Srinagar-Amritsar |
| 3 | Bhopal-Raipur-Bhopal |
| 4 | Bangalore-Tuticorin-Bangalore |
| 5 | Bangalore-Raipur-Bangalore |
| 6 | Bangalore-Pondicherry-Bangalore |
| 7 | Bangalore-Belgaum-Bangalore |
| 8 | Chennai-Kozhikode-Chennai |
| 9 | Chennai-Rajamundry-Chennai |
| 10 | Chennai-Tiruchirapali-Chennai |
| 11 | Chennai-Vishakhapatnam-Chennai |
| 12 | Delhi-Gorakhpur-Delhi |
| 13 | Guwahati-Aizawl-Guwahati |
| 14 | Hyderabad-Indore-Hyderabad |
| 15 | Hyderabad-Pondicherry-Hyderabad |
| 16 | Indore-Nagpur-Indore |
| 17 | Indore-Bangalore-Indore |
| 18 | Jorhat-Guwahati-Jorhat |
| 19 | Jorhat-Kolkata-Jorhat |
| 20 | Mumbai-Hubli-Mumbai |
| 21 | Mumbai-Surat-Mumbai |
| 22 | Mumbai-Belgaum-Mumbai |
| 23 | Mumbai-Bhavnagar-Mumbai |
| 24 | Patna-Ranchi-Patna |
| 25 | Varanasi-Kolkata-Varanasi |
| 26 | Varanasi-Lucknow-Varanasi |

Annexure -IV

| S.No. | Sectors |
|-------|--|
| 1 | Bhopal-Jabalpur-Bhopal |
| 2 | Bhubaneswar-Kolkata-Bhubaneswar |
| 3 | Bhubaneswar-Visakhapatnam-Bhubaneswar |
| 4 | Calicut-Bangalore-Calicut |
| 5 | Chennai-Belgaum-Chennai |
| 6 | Chennai-Bhubaneswar-Chennai |
| 7 | Chennai-Pune-Chennai |
| 8 | Guwahati-Jaipur-Guwahati |
| 9 | Guwahati-Silchar-Guwahati |
| 10 | Kolkata-Patna-Kolkata |
| 11 | Kolkata-Ranchi-Kolkata |
| 12 | Pune-Indore-Pune |
| 13 | Pune-Kochi-Pune |
| 14 | Mumbai-Hubli-Mumbai |
| 15 | Visakhapatnam-Vijayawada-Visakhapatnam |



No. R/Dev/PFMS/2017-18/ 49493

November 15, 2017

All the P.I.s of Projects
Banaras Hindu University

CIRCULAR

APPENDIX-5

Subject : Payment to Vendors & Staff employed in Projects funded by
Central Govt. Agencies through Public Finance Management System.

Sir / Madam

As you may be aware that the Govt. Of India is providing funds through Public Finance Management System (PFMS) and has made it mandatory to make all the payments through PFMS from 1st October, 2017, for Real Time Monitoring of fund utilization.

Most of the PIs of the University have already registered their projects on PFMS portal, getting funds through it and submitting the AUCs through the system. The payments to vendors and salary of the staff employed in projects have also to be made through PFMS portal. The necessary guidelines on the subject is enclosed (Enclosure - 1).

The PIs of Projects and Coordinators of Schemes are requested to process the documents/data as per the enclosed guideline.

Yours faithfully,


15.11.17
JOINT REGISTRAR (Dev.)

Encl : As above

No. R/Dev/PFMS/2017-18/ 49493

November 15, 2017

Copy for information to :

- 1) All the Directors of Institutes
 - 2) All the Deans of Faculties
 - 3) The Principal, Mahila Maha Vidyalaya
 - 4) All the Head of the Departments/Coordinators of Schools/centres
 - 5) The Jt. Registrar (A/c) - I & II
 - 6) All the Asstt. Registrars in Finance Section
 - 7) All the S.O.s of finance section
 - 8) Sr. P.A. to Registrar
 - 9) Sr. P.A. to Finance Officer
- BANARAS HINDU UNIVERSITY


15.11.17
JOINT REGISTRAR (Dev.)

Varanasi - 221 005

Tel : (+91) 542-2368404

Fax : (+91) 542-2368174

e-mail : drdevbhu@gmail.com

Web : www.bhu.ac.in



GUIDELINES FOR PUBLIC FINANCE MANAGEMENT SYSTEM (PFMS)

1. PFMS is a Real Time Settlement, maintained by the Central Government at national level, to ensure monitoring of the financial transactions.
2. While registering the project on the PFMS portal the project name should be indicated in the field – "Project".
3. Please note down the Central Govt. Scheme No. under which the fund is given and while preparing the AR-37 for such payments indicate this scheme no. and the BHUs Bank Account in which the money was transferred by the agency. Some examples of scheme nos. are given below :

0092 Agricultural Extension
0150 Biotechnology Research and ...
0873 Grants to Central Universities
1594 DISHA Programme for Women ...
4. All the staff in the project are also to be enrolled on the PFMS system to facilitate their salary payment. The details of the employees be provided as per the proforma attached. Once an employee is registered a unique ID will be generated by the PFMS. Please quote this unique ID of the respective employee for their future payment of salary through PFMS.
5. While sending the bills of suppliers/agency it may be ensured that they are enrolled on the PFMS portal. If they are not enrolled then their details may be provided in the enclosed proforma for enrolling them on the PFMS portal. If the vendor is already registered on PFMS then indicate the unique ID no. of PFMS on AR-37.
6. Since such payments are to be made in on-line mode, as such please ensure the supply, installation of the related items/equipments properly before submitting bill for payment under PFMS. Simultaneously necessary legal formalities viz., performance security/agreement should also be ensured properly. In no case cheques will be prepared and handed over to the PIs for later disbursal.

:-oOo:-



APPLICATION FOR REGISTRATION ON PFMS PORTAL AS INDIVIDUAL (SALARY)

(Fill the form in BLOCK letters)

| | | | | | |
|-----|---------------|--|-----|--|--|
| 1. | Name | | 2. | Father/Husband's Name | |
| 3. | Date of Birth | | 4. | Address (1) | |
| 5. | PAN No. | | 6. | Address(2) | |
| 7. | Aadhar No. | | 8. | City | |
| | Telephone No. | | 10. | District | |
| 11. | Mobile No. | | 12. | State | |
| 13. | E-mail | | 14. | PIN | |
| 15. | Name of Bank | | 16. | Bank A/c No. (Please attach copy of passbook) | |

Signature of applicant

Signature of the the
Principal Investigator/
Coordinator/ Head of Deptt.

Data entered. Unique ID No.

Signature of Data Operator



APPLICATION FOR REGISTRATION ON PFMS PORTAL AS VENDOR
(Fill the form in BLOCK letters)

| | | | | | |
|-----|-----------------|--|-----|---|--|
| 1. | Name | | 2. | Address (1) | |
| 3. | PAN No. | | 4. | Address (2) | |
| 5. | TIN No. | | 6. | City | |
| 7. | TAN No. | | 8. | District | |
| 9. | Service Tax No. | | 10. | State | |
| 11. | Mobile No. | | 12. | PIN | |
| 13. | E-mail | | 14. | Telephone No. | |
| 15. | Name of Bank | | 16. | Bank A/c No. (Please attach copy of passbook) | |

Signature of applicant

Signature of the the
Principal Investigator/
Coordinator/ Head of Deptt.

Data entered. Unique ID No.

Signature of Data Operator



CIRCULAR

APPENDIX-6

This is in continuation to notification No. AB/CC/EPF: Contractual workers/56898 dated 11.03.2017 vide which the letter of Regional Provident Fund Commissioner was circulated for information and for strict compliance of the EPF & MP Act, 1952 in respect of the Contractual Workers and Daily Wagers engaged by the University. In order to regulate the whole process and to extend the benefits of the said act to all the contractual & daily wagers engaged by the University, it is decided that data base of all the contractual & daily wagers be prepared for the purpose of their registration under the said Act and allotment of EPF Code respectively.

Accordingly, all the concerned Heads under whom any contractual/daily wager is engaged as on date are requested to provide the details of the said workers in the format as under:

| Sl No. | Name | Deptt./ Fac./Instt. | Position (Office Asstt./Tech. Asstt./Peon Messenger/ etc.) | Mode of engagement (Contractual/Daily wager/RAC Panelist/ etc.) | Salary Budget Head | Emolument Per month |
|--------|------|---------------------|--|---|--------------------|---------------------|
| | | | | | | |

The above information shall reach to the office of the Administration-Non Teaching within 15 days from the issue of this Notification.

This may be accorded priority.

Asstt. Registrar (Admn.-NT)

No. AN/33-C/Contractual(EPF)/2/4084

Dated : 29.04.2017

Copy to :-

1. All the Directors of the Institutes,
2. All the Deans of the Faculty,
3. The Principal, Mahila Maha Vidyalaya,
4. The Coordinators of the Schools/Centres,
5. The Registrar,
6. The Finance Officer,
7. The Controller of Examination,
8. The Dean of Students,
9. The Chief Proctor,
10. The Superintending Engineer, UWD/EWSS,
11. The Medical Superintendent, SSH,
12. The CMO In-charge, UEHCC & USHCC,
13. The Prof. In-Charge, RGSC, Barkachcha,
14. The Administrative Wardens/Warden of the Hostels,
15. The Principal of the schools/vidyalay,
16. The Asstt. Public Relation Officer, PRO Office, Banaras Hindu University.

Asstt. Registrar (Admn.-NT)



Dated: 19.06.2018

NOTIFICATION

In continuation of the Notification No.AB/CC/EPF: Contractual workers/56898 dated 11.03.2017 and No.AN/33-C/Contractual (EPF)/1/4092 dated 29.04.2017 of the Administration, the Vice-Chancellor has been pleased to approve implementation of EPF Act in respect of daily wagers/ contractual staff engaged in various Projects/Schemes of the University. All the Principal Investigators of Projects and Coordinators of the Schemes are requested to ensure strict compliance of the EPF Act with the following instructions:

- 1) The Principal Investigators of projects and Coordinators of schemes may ensure the registration of contractual staff/ daily wagers working in their projects/ schemes registered under provisions of EPF Act. For this purpose, they may send the details of the contractual staff/ daily wage workers working in their projects/ schemes in the prescribed proforma (**printed overleaf**) to the Asstt. Registrar (Admin.) NT. The Asstt. Registrar (Admin.)-NT will arrange to registrar them under the provision of EPF Act and their Unique Account Number will be provided to the respective Principal Investigator/ Coordinator.
- 2) After allotment of UAN the Principal Investigators/Coordinators will ensure that EPF contribution (employer/employee) are deducted every month, if the daily wager/contractual staff works for 15 days or more in a month. The employer contribution will be paid out of the same head of A/c from where the salary of the daily wagers/contractual staff are paid up to the maximum wages of Rs.15,000/- p.m.
- 3) This will apply to only those daily wagers/ contractual staff who are being paid their wages/emoluments at the rates notified by the University.
- 4) While submitting proposal for the projects/schemes for the fund allocation, the Principal Investigators/ Coordinators may ensure that the employers share of EPF (@ 13.16%) is included in the proposal.
- 5) The EPF contribution be deducted @ 12% as employees share and @ 13.16% as employers contribution on the wages drawn by the employee upto a maximum of Rs.15,000/- of wages (i.e. employees share should not exceed Rs.1,800/- p.m. and employers contributions Rs.1,974/- p.m.
- 6) When the wages will exceed Rs.15,000/- p.m. then employers contribution will remain fix to the limit of Rs.15,000/- whereas employee may get deduction of his share either on Rs.15,000/- or on the increased wage.
- 7) The implementation of EPF contribution in respect of daily wagers/contractual workers working in various Projects/Schemes will be made effective w.e.f. the date of issue of this Notification.


19.6.18
JOINT REGISTRAR (DEV)

P.T.O.



